2. INFORMATION PROTECTION POLICY

Purpose:
To ensure the protection of sensitive information belonging to Eykaa Network, its customers, and distributors.

Key Provisions:

- **Data Classification**: Information shall be categorized into public, internal, confidential, and restricted.
- **Data Access Control**: Access to sensitive information shall be granted on a need-to-know basis only.
- **Digital Security**:
  - All software and web platforms must use SSL and secure password protocols.
  - Encryption shall be used for personal and financial data.
- **Breach Protocol**: Any breach must be reported within 24 hours to the compliance officer. Disciplinary action may follow.